**Conference Funding application form**

**STUDENT DETAILS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | Subject |  | |
| School |  | | Programme |  | |
| Year of study |  | | Mode of attendance |  | |
| Are you an AHRC-funded student? | | | | Yes | No |
|  |  |
| Have you previously applied for funding from the Conference/Research Fund or any other sources? | | | | Yes | No |
|  |  |
| If Yes, please give details (year, amount, purpose) | |  | | | |
| Have you previously been awarded funding from the Conference/Research Fund or other sources? | | | | Yes | No |
|  |  |
| If Yes, please give details (year, amount, purpose) | |  | | | |

**CONFERENCE DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| Title of conference |  | | |
| Date and duration |  | Location |  |
| Are you giving a paper? | Yes | | No |
|  | |  |
| If Yes, please include title |  | | |
| Are you a conference organiser? | Yes | | No |
|  | |  |
| Are you chairing a plenary session? | Yes | | No |
|  | |  |

**To be completed by supervisor:**

|  |  |
| --- | --- |
| Please give a brief statement as to whether this conference attendance / trip is relevant or valuable to the student’s research project |  |
| Supervisor signature |  |

**SPECIFICS OF FUNDING REQUEST**

|  |  |  |
| --- | --- | --- |
| Please give a breakdown of all perceived costs involved in the trip (eg Travel, accommodation, fees) |  | |
| Please indicate whether you wish to use the University travel supplier Clarity | Yes | No– you will need to provide written support from your Head of School as to why you are not able to use Clarity |
|  |  |

I am informed of and understand the guidelines and restrictions of the fund to which I am applying.

|  |  |  |  |
| --- | --- | --- | --- |
| Student signature |  | Date |  |